

**ATTACHMENT K - REFERENCE QUESTIONNAIRE  
ST. LUCIE PUBLIC SCHOOLS  
ITB 25-12**

**PLUMBING CONTRACTOR SERVICES**  
FOR: Anchor Mechanical  
(Name of Vendor Requesting Reference)

This form is being submitted to your Company for completion as a business reference for the company listed above.

This form is to be returned to the School Board of St. Lucie County, Purchasing Department, via email at [kimberly.albritton@stlucieschools.org](mailto:kimberly.albritton@stlucieschools.org) no later than 3:00 p.m., **February 27, 2025**, and **must not** be returned to the company requesting the reference.

For questions or concerns regarding this form, please contact the School Board of St. Lucie County, Purchasing Department, by telephone: (772) 429-3980, or by email at [kimberly.albritton@stlucieschools.org](mailto:kimberly.albritton@stlucieschools.org). When contacting us, please be sure to include the solicitation number and title listed at the top of this page.

Company Providing Reference Sterling Bay  
Contact Name and Title/Position Senior Chief Engineer  
Contact Telephone Number 561-339-7799  
Contact Email Address raymond.keatts@sterlingbaypm.com

**Questions:**

1. In what capacity have you worked with this company in the past? If the Company was under a similar contract, please acknowledge and explain briefly whether or not the contract was successful.

Comments: They hold the maintenance contract at my building in Wynwood. They are also doing work at our other building 1221 Brickell. Currently in a major DOAS units replacement as well as CT upgrades.

2. How would you rate this Company's knowledge and expertise?

3 (3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Comments: Jobs are completed on schedule and clean up after themselves. I found service techs to be very professional.

3. How would you rate the Company's flexibility relative to changes in the scope and timelines?

2 (3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Comments: These guys have responded to every emergency expeditiously and professionally no matter what time of day or night I called.

4. What is your level of satisfaction with hard-copy materials, e.g. quotation, written scopes of work, reports, logs, etc. produced by the Company?

3 (3= Excellent; 2= Satisfactory; 1= Unsatisfactory; 0= Unacceptable)

Comments: This mandatory and I keep all maintenance records on file in my office.